



## **Town Council Meeting Agenda February 12, 2019, 6 PM, Boones Mill Town Hall**

Call to order, Pledge of Allegiance, Prayer

Brief Announcements by Council members

Consent Agenda

- Minutes and Bills

Bills not on Consent Agenda

Police Report

Town Manager's Report

- FEMA/Wastewater System Update
- Utility Truck Update
- Town Hall Update
- State of the Town Address

Hearing of Citizens upon Public Matters

A communication from the Town Manager requesting Council convene in a closed meeting to discuss a personnel-related matter subject to Section 2.2-3711(A)7 of the Code of Virginia (1950), as amended.

Adjournment

## Guidelines for Public Comment

A sign-up sheet is provided for your name and address to allow acknowledgment of your comments. If you are with a group of people, you may want to have a spokesperson present your position to the Council and have others in agreement recognized by standing.

During public hearings, the Council will try to hear everyone who wishes to speak on a subject (sign-up lists for speakers are used), but sometimes discussion must be limited due to time constraints

The timekeeper will signal when your time is up. To give all speakers equal treatment and courtesy, the Council requests speakers adhere to the following guidelines:

- **Please silence cellular telephones and similar devices**
- Come forward to the speaker's podium and state your name and place of residence
- Speak clearly. Comments are audio recorded and noted in the minutes of the meeting
- Do not speak from your seat or out of turn
- Address comments directly to the Council as a whole
- State your position and give facts and other data to back it up
- If you represent a group/organization, you may ask others present to rise and be recognized
- Back-and-forth debate is prohibited, and Council members will not engage in it
- The Council listens to all speakers before responding to questions asked on issues raised
- Give written statements and other supporting material to the Clerk (written comments are welcome if you do not wish to speak)
- Refrain from applause and other forms of approval or disapproval, as a courtesy to speakers

Town Council has the objective of transacting public business. Public comment is an important part of the process, but the council chamber is a "limited public forum" in legal terms. The duration and topic of speech can be restricted, but there will be no restriction on speakers' viewpoints. Speakers are always welcome to contact Town officials through a variety of media outside of the meeting.

## **Town Manager's Report**

**February 12, 2019**

### **1. FEMA/Wastewater System Update**

The Town is working with the Federal Emergency Management Agency (FEMA) and the Virginia Department of Emergency Management (VDEM) to obtain disaster mitigation funding which will potentially cover the cost of repairs to the damaged sewer pipe in Maggodee Creek caused by Tropical Storm Michael on October 11, 2018.

The estimated cost of repair is \$85,000.00. FEMA could potentially cover 75% of the total cost while VDEM will potentially cover an additional 18%. This would leave the Town with 7% of the total cost.

The Western Virginia Water Authority (WVWA) has preliminary plans to repair and move the pipe away from Maggodee Creek and is working with the Town and FEMA to determine a final plan for repair. The preliminary plan will be available for review at the Council meeting.

Staff is working with representatives at Carter Bank and Trust on a revised sewer easement across the bank's property.

### **2. Utility Truck Update**

The Town's utility truck is currently at TNT Autobody Repair for a thorough inspection to determine needed repairs and the potential cost. It needs a regular inspection, a new drivers-side door, repairs to the passenger-side door, four new tires, alignment, and both front and rear bumper repairs. Additional mechanical repairs are likely needed as well but have yet to be determined. TNT will create a cost estimate for all required repairs which will be brought to Council for consideration at an upcoming meeting.

### **3. Town Hall Update**

Staff will provide an update at the meeting.

### **4. State of the Town Address**

This State of the Town address is an annual address which provides an opportunity to recognize the previous year's accomplishments, give a status on a Town's core services, and highlight why the Town is a great place to live, work and conduct business.

The address is normally presented by a Town or City's Mayor. In the absence of the Mayor, the Vice Mayor. These addresses are generally presented in January or February of each year.

Some of you have suggested having a State of the Town Address. Please continue to consider this opportunity and whether this is something the Council would like to move forward with. It is a wonderful public relations opportunity for the Town.