



Town Council Meeting Agenda November 13, 2018, 6 PM, Boones Mill Town Hall

Call to order, Pledge of Allegiance, Prayer

Brief Announcements by Council members

Guest Speaker: Pat Regan, Emergency Management Communications Coordinator for Franklin County will provide an update on a new communications tower to be installed at the County dumpster site.

PUBLIC HEARING: to gather public input on amendments to the Town Water and Sewer Ordinance, (attached) adopted May 8, 2018, relating to the Western Virginia Water Authority's operation and management of the Town water and wastewater systems.

VOTE REQUIRED: Adoption of amended Water and Sewer Ordinance

VOTE REQUIRED: VDOT Resolution for Transportation Alternatives Grant

VOTE REQUIRED: Adoption of revised Employee Handbook

VOTE REQUIRED: December Town Council Meeting: Planning, Coordination, and Location

Consent Agenda

- Minutes and Bills

Bills not on Consent Agenda

Police Report

Town Manager's Report

- Security system update
- Town Hall Roof
- Tractor update
- Truck update

Hearing of Citizens upon Public Matters

Executive Session for a personnel related matter

Adjournment

Guidelines for Public Comment

Boones Mill Town Council welcomes public participation.

A sign-up sheet is provided for your name and address to allow acknowledgment of your comments. If you are with a group of people, you may want to have a spokesperson present your position to the Council and have others in agreement recognized by standing.

During public hearings, the Council will try to hear everyone who wishes to speak on a subject (sign-up lists for speakers are used), but sometimes discussion must be limited due to time constraints

The timekeeper will signal when your time is up. To give all speakers equal treatment and courtesy, the Council requests speakers adhere to the following guidelines:

- **Please silence cellular telephones and similar devices**
- Come forward to the speaker's podium and state your name and place of residence
- Speak clearly. Comments are audio recorded and noted in the minutes of the meeting
- Do not speak from your seat or out of turn
- Address comments directly to the Council as a whole
- State your position and give facts and other data to back it up
- If you represent a group/organization, you may ask others present to rise and be recognized
- Back-and-forth debate is prohibited, and Council members will not engage in it
- The Council listens to all speakers before responding to questions asked on issues raised
- Give written statements and other supporting material to the Clerk (written comments are welcome if you do not wish to speak)
- Refrain from applause and other forms of approval or disapproval, as a courtesy to speakers

Town Council has the objective of transacting public business. Public comment is an important part of the process, but the council chamber is a "limited public forum" in legal terms. The duration and topic of speech can be restricted, but there will be no restriction on speakers' viewpoints. Speakers are always welcome to contact Town officials through a variety of media outside of the meeting.