



Town of Boones Mill Water and Sewer Ordinance Rules and Regulations

SUPERVISION

The Town of Boones Mill (Town) Water and Sewer Department shall be under the supervision of the Town Manager, who shall exercise control over the water and sewer department, which includes:

(1) The complete water supply system consisting of all personnel, plants, systems, facilities or properties used for or having the present capacity for future use in connection with the supply or distribution of water, and any integral part thereof, including water supply systems, water distribution systems, reservoirs, wells, intakes, mains, laterals, pumping stations, standpipes, filtration plants, purification plants, hydrants, meters, valves and equipment, appurtenances, and all properties, rights, easements and franchises relating thereto and deemed necessary or convenient by the Town Manager for the operation thereof.

(2) The complete sewage disposal system consisting of all personnel, conduits, pipelines, sewers, pumping stations, force-mains, treatment plants and works, and all other plants or structures necessary or suitable for the collection and disposal of sewage and waterborne wastes, and all properties, rights, easements and franchises relating thereto and deemed necessary or convenient by the Town Manager for the operation thereof.

GENERAL BUSINESS POLICIES

The Town rates, fees, and penalties referred to in this document are reflected in the Approved Rates and Fees Schedule as amended.

RATES

Rates Within Town Limits

Established monthly rates, set by Town Council, for water consumers, are provided in the Approved Rates and Fee Schedule as amended.

Rates Outside Town Limits

Rates for all water used by consumers outside the Town limits shall be the rates prevailing within the Town and applicable to users of water residing within the Town plus an administrative fee as set in the Approved Rates and Fee Schedule as amended. In all other respects the provisions of this Code applicable to the Town municipal water system and methods of metering the water, collecting therefore, rate scales, advance deposits for water consumers under certain conditions, water connection charges, penalties, etc., shall be and are hereby made applicable to consumers of water outside the town.

SERVICE TURN ON / TURN OFF REQUESTS

Customers must sign up for existing water and/or sewer services or terminate services by



contacting the Western Virginia Water Authority via phone at (540) 853.5700 or in person at 601 S. Jefferson Street, Suite 100, Roanoke, Virginia, 24011 during regular business hours, Monday through Friday between 8 am to 5 pm. Customers who fail to sign up for service may be subject to an *Administrative Noncompliance* fee to cover that cost of services provided.

Requests to sign up for existing service(s) must be received in advance and no later than 2:00 pm on the day prior to the service start date for service(s) to be available on the service start date. When applicable, all outstanding delinquent debt in the customer's or renter's/renters' name(s) must be paid in full prior to starting service. A deposit, as described in (Security Deposits), must be paid prior to starting service.

Requests to terminate service(s) must be received in advance and no later than 2:00 pm on the day prior to the service end date for the final reading to occur on the service end date.

RENTAL PROPERTIES

Accounts must be established and maintained in the name of the landlord or property owner for multiple unit rental properties served by only one meter.

If the rental property units are individually metered, then the service may be established in the name of the tenant(s).

Where two (2) or more tenants left a debt at a particular rental property within the last five (5) years, the property will be considered as having an established history of default and will be included in the Landlord Program.

PAYMENT METHODS

All mailings by the Authority, including utility bills, are deemed to be delivered when submitted for mailing to the United States Postal Service. Under normal circumstances, customers' payments are due the same week every month. Therefore, failure to receive a bill does not relieve an account holder from responsibility for timely payment of the bill.

Payments must be received by the due date on the bill to avoid collection processing and possible disconnection. Payments are processed on business days between 8:00 am and 5:00 pm.

Payment Options

Payments may be made by cash, check, money order, cashier's check or certified funds check. Payments may also be made by automatic bank drafting and online by electronic check, credit or debit card. Where applicable, payments may be made by wire transfer.

Automatic bank drafting

Customers signed up for automatic bank drafting will have payments equal to the amount of their bill drafted from their checking or savings account every month on the due date of their bill.

By Mail

Customers should mail payments using the return envelope provided in their bill. The tear-off payment coupon provides the payment address and account information and must accompany



the payment to ensure accurate and timely processing of the payment and to avoid late payment charges.

On-line

eCheck payments may be made online by transferring funds from a personal checking or savings account.

Credit card payments may be made on-line with your personal or business Visa, MasterCard, American Express, or Discover card. Customers are advised that the 3rd party vendor processing the credit and debit card payments charges a processing fee.

Drop boxes

Payments by check and money order may be dropped in Authority drop boxes located on 601 S. Jefferson Street, 215 Church Ave, and 5204 Bernard Drive. To avoid late penalties, payments must be placed in the drop box no later than 5:00 pm on the due date of the bill.

By Phone

Credit card payments may be made by phone. Customers are advised that the 3rd party vendor processing the credit and debit card payments charges a processing fee.

In Person

Customers may pay by cash, check or money order at the Water Authority's Utility Billing Office at 601 S. Jefferson Street during regular business hours, Monday through Friday between 8:00 am to 5:00 pm.

PAYMENT EXTENSIONS

Two (2) payment extensions within a twelve (12) month period may be allowed at the discretion of the Authority's Executive Director or designee. The terms of payment agreement may be variable based on the dollar amount of the account and any unusual circumstances.

Any deviation from the terms of the payment agreement may result in immediate disconnection of service and a security deposit will be required for services to be restored. If disconnected, a *Service Disconnection* fee will be charged to the account for each service trip resulting from the disconnection. Account balances must be paid in full for services to be restored. Full payment must be received before 2:00 pm for service to be restored the same day. Payments received after the 2:00 pm deadline will be subject to an *Additional Overtime Charge* should the customer request services to be restored on the same day.

RETURNED CHECKS AND AUTOMATIC BANK DRAFT REJECTS

In accordance with § 2.2-614.1 of the Code of Virginia (1950) as amended, a Returned Payment/Check Charge will be applied to each returned check, rejected e-check or other online payment, or bank draft reject. After two (2) returned items for a customer, the account will be restricted to payment by cash, certified check, money order or credit card. Payment restrictions will be considered for removal after one (1) full year of good payment history. The Western Virginia Water Authority may require a security deposit as set forth in (Security Deposits) below.

NON-PAYMENT OF ACCOUNTS, FEES, AND DISCONNECTIONS

Late Payment Penalties



A *Late Payment* fee will be applied to the account on current charges not paid by the due date. Accounts may be made temporarily exempt from penalties and penalties may be waived at the sole discretion of the Executive Director or designee.

Disconnections

An account is subject to disconnection for non-payment when any portion of the balance on the account is forty-five (45) days or older than the bill date. A returned check rejected e-check payment or rejection of other online payments against a delinquent account will result in immediate disconnection of service.

A *Service Disconnection* fee will be charged to the account for each service trip resulting from non-payment of an account. Account balances must be paid in full, including the *Service Disconnection* fee(s), for services to be restored. Full payment must be received before 2:00 pm for service to be restored the same day. Payments received after the 2:00 pm deadline will be subject to an *Additional Overtime Charge* should the customer request services to be restored on the same day.

All delinquent charges, all fees, and a security deposit must be paid in full before the service(s) will be restored.

Liens and Legal Actions

Past due balances on disconnected, inactive, and/or delinquent accounts will be subject to collection through a 3rd party debt collection agency, the Commonwealth of Virginia's Debt Set-Off Collection Program, Credit Bureau reporting, and any other legal action available to the Authority.

The customer is responsible for the cost of debt collection and any legal fees resulting from efforts to collect the debt. A *Debt Collection* fee will be added to all accounts submitted to a 3rd party debt collection agency.

Credit Bureau Reporting

Any collection status account over \$10.00 originating from an unpaid water/sewer billing may be reported to the credit bureau provided a final bill or collection notice has been mailed to the account holder.

Set-Off Debt Collection

Any collection status account over \$10.00 originating from an unpaid water/sewer billing may be submitted to the Commonwealth of Virginia's Debt Set-Off Collection Program for offset against the account holder's state income tax refund or lottery winnings, provided a final bill or collection notice has been mailed to the account holder. Any debt submitted to this program will incur a *Debt Set-Off* fee as authorized by Section 58.1-520.1 of the Code of Virginia (1950), as amended.



Liens

Liens against Property Owners

As set forth in Section 15.2-2119 and Section 15.2-5139 of the Code of Virginia (1950) and herein, liens may be placed against real estate for nonpayment of fees and charges by the customer.

Liens against Rental Properties in the Landlord Program

Per Chapter 51, Article 4 § 15.2-5139 of the Virginia Water and Waste Authorities Act and Section § 15.2-2119 of the Code of Virginia, a lien for delinquent charges applicable to three or fewer delinquent billing periods will be placed on a rented property after (i) the owner of such real estate has been advised at the time of initiating service to a tenant of such real estate that a lien will be placed on the real estate if the tenant fails to pay any fees or other charges when due for services rendered to the tenant ; (ii) a security deposit of no less than 3 months and no more than 5 months consumption has been collected and applied to the outstanding balance on the account at the time of termination or after two (2) years of good credit; (iii) a duplicate copy of the final bill was mailed to the owner of the real estate at the same time the final bill was rendered to the tenant; (iv) the owner of the real estate has been given 60 days to pay off the debt, and (v) reasonable collection efforts had been employed.

SECURITY DEPOSITS

Deposit requirements for establishing service

Rental properties

A \$100.00 security deposit is required for all renters signing up for water service. If sewer service is needed at the same location another \$100 security deposit is required.

Deposit requirements on accounts disconnected for nonpayment

A security deposit of \$100.00 on all accounts, residential and commercial, is required each time service is terminated due to non-payment.

Deposit Refunds

Security deposits may be credited to accounts, without interest, after termination of service. A forwarding address is required in order to receive a refund.

METERS AND METER TAMPERING

Meters

All water furnished by the Town shall be measured by meters furnished and installed by the Town for said purpose. Meters shall be the property of the Town and shall be placed at the property line adjacent to the public right-of-way. Each individual residence or property shall be required to have a separate connection and meter unless otherwise authorized by the Town Manager or his/her duly authorized representative.



There is a \$125 fee associated with the replacement of the meter sensors due to damage caused by weed eating & mowing.

Meter Tampering

No person shall deface or injure any house, well, valve wheel, fireplug or other fixture connected with or pertaining to the water and sewer system. No person shall 1) obtain or attempt to obtain water or sewer service by use of any device, means or method with intent to avoid payment of lawful charges therefor or 2) tamper with any metering device or otherwise intentionally prevent such metering device from properly registering the amount of service supplied. No person shall 1) tamper with or place any material on the meter, meter box or valve of a water main or service pipe, 2) obstruct access to any fixture connected with the water or sewer system, 3) remove or damage any pipe, fire hydrant, meter, meter box or valve, 4) open any fire hydrant, meter, or valve or 5) open any meter, meter box or valve which has been closed, locked or to which access has been restricted by the Town.

The owner of the premises shall be responsible for the water obtained illegally from the owner's service connections unless a tenant is signed up for service during the time of the illegal use. In addition to applicable water and sewer charges, an administrative noncompliance fee will be charged whenever water is obtained through an unauthorized connection (unauthorized water).

When no customer is signed up for service at a service address and unauthorized water is obtained at said service address, the property owner will be charged an administrative noncompliance fee and billed for usage above 1000 gallons. The property owner will be notified of the unauthorized use and any associated fees.

When a current customer or a customer who has been recently disconnected at a service address obtains unauthorized water at said service address, the customer will be charged an administrative noncompliance fee and billed for all usage.

On the first occurrence of obtaining water through an unauthorized connection, a \$200 administrative noncompliance fee will be charged. However, if an illegal connection is found or a lock, the meter, meter reading equipment and/or the setter is damaged, the administrative noncompliance fee will increase to \$500.

On the second and each subsequent occurrence of obtaining water through an unauthorized connection a \$500 administrative noncompliance fee will be charged. At the discretion of the Town Manager or designee, repeated attempts to obtain unauthorized water shall be referred to the Commonwealth's Attorney.

At the sole discretion of the Town Manager or designee, and with proof, no damage was done to the lock, the meter, meter reading equipment and/or the setter, the administrative noncompliance fee may be lowered to \$100 on the first occurrence of obtaining water through an unauthorized connection.

All fees and charges, including those associated with the unauthorized use of water, past due balances and fees associated with disconnection of service for nonpayment must be paid before service will be restored or new service will be started at the service address.

Meter tampering shall be a violation of Section 18.2-163 of the Code of Virginia (1950) as



amended, and anyone found guilty shall be guilty of a Class 1 misdemeanor.

Illegal connections shall be a violation of Section 18.2-162.1 of the Code of Virginia (1950) as amended, and anyone found guilty shall be guilty of a Class 2 misdemeanor.

Any other tampering, illegal connections or other malfeasance shall be governed by and punished in accordance with the Code of Virginia Sections 18.2-162 and 18.2-163 and other applicable law.

LIMITED ACCESS FOR WATER OPERATIONS PERSONNEL

Water operation personnel shall not enter onto private property to investigate high water bills or leaks without prior approval from Town management.

LIABILITY FOR DISCONNECTION/RECONNECTION OF WATER AND SEWER SERVICE

The Town and its employees, Western Virginia Water Authority and assigns shall not be responsible for any damages, loss to property, interruption of business or any other liabilities whatsoever which occur upon and result from the Town's disconnection and/or reconnection of water or sewer service for any reason.

ADJUSTMENTS AND CREDITS

Leak Adjustments

Customers may qualify for a leak adjustment, per the guidelines set below, only if their consumption was affected by the leak. Leak adjustments will only be applied to water consumption above twice the average use. The Town Manager or designee has sole discretion to determine the period for which an adjustment will be granted and will not allow more than one adjustment in 24 months.

Customers will require proof the leak was repaired to qualify for an adjustment. The water portion of the bill will be adjusted for 50% of the water loss over the average consumption for the customer.

Leaks Occurring in the underground line between the meter and the residence or building

Customers will require proof the leak was repaired to qualify for an adjustment. The water portion of the bill will be adjusted for 50% of the water loss over the average consumption for the customer and the sewer portions will be adjusted 100% of the sewer flow over the average flow for the customer.

SEWER ONLY SERVICES

Sewer only services are billed at a flat rate set by the Town unless the customer chooses to install an Authority approved meter on the water well on the property to provide meter readings for sewer billing. Utility accounts for sewer only services must be established and maintained in the name of the property owner.



TEMPORARY WATER SERVICE

Application for a fire hydrant meter shall be made with the Authority's Customer Service Department in the offices located at 601 S. Jefferson Street, Roanoke. In order to establish an account and start service, the applicant will be required to sign a Temporary Water Agreement and pay the *Temporary Water or Sewer Account Set-up* fee as well as a \$750 deposit for each meter issued to the customer.

The deposit covers the cost of the meter and will be credited to the account or refunded to the customer if the meter is returned in good working condition. The customer shall assume all responsibility for the care of the meter while the meter is in his/her possession including during freezing weather conditions.

Fire Hydrant meters must be inspected by Authority staff on a quarterly basis. Failure on the customer's part to have the meter inspected will result in an *Administrative Noncompliance Fee* to be charged to the account every month after the inspection date has passed until the meter is inspected.

A monthly utility bill consisting of a *Fire Service* base rate, a consumption charge based on the *Temporary Water Service* rate, and any additional fees charged will be rendered. The customer shall provide a monthly meter reading to the Authority billing office no later than the second business day of every month. Regardless of the total monthly usage, a minimum consumption charge for 10,000 gallons will be applied to all accounts.

Accounts with a delinquent status are subject to all collections processes as well as disqualification from the program. Applicants with unpaid delinquent accounts will not be allowed to obtain future hydrant meters until all charges are paid in full.

The illegal use of water from a fire hydrant, or any other part of the Town's infrastructure, is classified as a Class 1 misdemeanor and is subject to prosecution under Virginia Code 18.2-162 and 18.2-163.

TEMPORARY SEWER SERVICE

Individuals who desire to temporarily discharge sewer directly into the sanitary sewer system for activities such as a groundwater remediation project must apply for a Pretreatment Permit through the Authority's Pretreatment Office. The application must be completed and turned into the Pretreatment Office allowing sufficient time for permit issuance prior to discharge. The sanitary sewer charges will be calculated based upon temporary flow monitoring if possible.

In instances where temporary sewer service is required for domestic use or to accommodate a festival, or other such activity, the customer must complete a Special Event Application for Temporary Wastewater Discharge Permit form which is available on the web at www.westernvawater.org or can be obtained from the Authority's Pretreatment Office ((540) 853-1517). The application must be completed and submitted to the Pretreatment Office at 1502 Brownlee Avenue SE, Roanoke. Allow fourteen (14) days for processing of the application. The applicant must designate a responsible person for the event and provide 24-hour contact information for the duration of the event. The minimum permit fee is \$50.00 per day of discharge. For larger events, flow monitoring will be used as practical to establish an



appropriate sewer charge.

APPEALS AND RIGHT TO HEARING

Utility bills may be appealed, and any questions, objections or explanations may be presented to utility billing staff or representatives by telephone or in writing during regular business hours. Any person who believes the full amount of the utility bill or charges is not owed will be provided the opportunity to be heard in person before a designated management representative. If a hearing is desired, a request should be delivered, in writing, prior to the due date of the utility billing. Such written notice should state the reason(s) the charges are not owed as rendered. Hearing requests should be made promptly to avoid disconnection of service prior to the hearing.

SEASONAL TERMINATION OF SERVICE

Customers who live outside of the service jurisdiction for more than 30 consecutive days during the year may request to have their service terminated during such time. However, the Request for Service Beyond Initial Water Service turn-on fee will be charged to the account at service termination and when service is restored. Customers who are billed a monthly minimum water charge, per the Town rate structure, will be required to provide a forwarding address for the period which their service is terminated as they will continue to receive bills for the minimum water charge.

NEW SERVICE CONNECTIONS FOR WATER AND SEWER

General

Before any new water and/or sewer service may be constructed, an Availability Letter must be received from the Town.

Each lot being served by the Town requires a separate water and sewer service connection, including each unit of a duplex, unless approved in writing by the Town.

For non-residential or multi-residential development, the domestic water, fire, and sewer services shall be furnished and installed by a Licensed Utility Contractor, to the Town's Design and Construction Standards, at the developer's expense. All physical taps required for Service Connections to existing water or sewer mains shall be made only by the Town. All water meters shall be furnished and installed by the Town designee.

The Town allows a private water service or sewer lateral to cross one intervening private property to access a public main. The Applicant must provide a copy of a recorded private easement prior to any service construction. The easement must be a minimum of ten (10) feet in width. It is strongly recommended the Applicant have a Licensed Surveyor prepare the exhibit drawing to accompany this easement.

Mandatory Connection

Upon the acquisition or construction of any water system or sewer system under the provisions of the Code of Virginia, Chapter 51, Article 4, Section 15.2-5137; the owner, tenant, or occupant of each lot or parcel of land (i) which abuts an easement, street or other public right of way which contains, or is adjacent to an easement containing, a water main or a water system, or a sanitary sewer which is a part of or which is or may be served by such sewer system and (ii)



upon which a building has been constructed for residential, commercial or industrial use, shall connect the building with the water main or sanitary sewer, and shall cease to use any other source of water supply for domestic use or any other method for the disposal of sewage, sewage waste or other polluting matter. All such connections shall be made in accordance with rules and regulations adopted by the Town.

Those persons having a domestic supply or source of potable water, and/or a private septic system or domestic sewage system meeting applicable standards established by the Virginia Department of Health, shall not be required to discontinue the use of such systems.

ENCROACHMENTS

Encroachments by structures of any kind are not allowed in easements. The Town shall consider requests for the relocation of water or sewer mains and easements proposed as a remedial action to resolve conflicts such as encroachment of buildings, houses, and other such permanent structures. The total cost of relocation of mains and dedication of new easements shall be at the expense of the property owner, including all costs for engineering design, surveying, recordation and vacation of easements, construction, restoration, maintenance warranty, etc. Plans and construction must be approved by the Town.



DEFINITIONS

Applicant: The individual, group of individuals, partnership, firm, association, institution, corporation, political subdivision or agency making application for the establishment of a new water and/or sewer service, or expansion of an existing water and/or sewer system.

Approved Plans: Plans which have been approved for construction by the local jurisdiction and applicable state or federal agency and the Town.

Authority: The Western Virginia Water Authority

Authorized Utility Contractors: Those contractors secured by the Town from time to time under a term or prequalification contracts, to perform general utility construction.

Availability Application: Initial application completed by an Applicant, providing the location of the desired service, contact information, capacity requirements (if known), and requesting the Town to determine if, and under what circumstances, service might be available. The form is available on the Town's website.

Availability Fees: Capital recovery fees charged to all new customers for each new connection to the Town's water or sewer systems. Availability Fees address additional capacity required by new services as well as a buy-in to the Town's capital assets which have been paid for by previous customers. Capital assets include any facility needed to provide water or sewer service such as land, reservoirs, treatment facilities, wells, pumping stations, storage tanks, transmission lines, trunk lines, etc. Fee amounts are listed in the approved Rate and Fee Schedule, as amended.

Availability Letter: A letter prepared by the Town's Water and Sewer Department for all Applicants requesting a new water and/or sewer service. This letter addresses available capacity, Availability Fee, Connection Fee, Extension Cost (if any), and other conditions required to provide service(s).

Certificate of Final Acceptance: Documentation prepared by the Town stating the work is satisfactorily completed, and there are no outstanding claims or deficiencies. Completion of the project may also involve submittal of as-built plans, affidavits, tax statements, maintenance guaranty(ies), or other documents which are required by the Town.

Certificate of Substantial Completion: Documentation prepared by the Town stating the work is satisfactorily completed to be placed into service. Substantial Completion is required before any water or sewer Service Connection may be made to a new Main Line.

Capital Improvements Program (CIP) – A budget plan for the provision of infrastructure and other capital needs for the community. This plan is compiled periodically and adopted by the Town Council.

Connection Fee: The total cost to furnish and construct a new service from the Main Line to the property line, or to the point of connection with the private service. Fee amounts are listed in the approved Rate and Fee Schedule, as amended.

Construction Costs: The actual cost of construction for extending water and/or sewer improvements (including services), from their existing location to a point adjacent to the



proposed development parcel, including furnishing and installing all components of the extension project.

Design and Construction Standards: The latest edition of the Town's standard specifications and standard details for the construction of water and/or sewer lines and appurtenances, and available through the Town's website.

Design Fee: A non-refundable fee charged by the Town for the design administration of extension improvements. The fee amount is listed in the approved Rate and Fee Schedule, as amended.

Developer: An individual, group of individuals, partnership, firm, association, institution, corporation, political subdivision or agency which is improving the property or is causing the property to be improved by the provision of new public water and or sewer utilities.

Development Agreement: An Agreement between the Town and Developer(s) stipulating the conditions and responsibilities for design, construction, bonding, acceptance, and use required for the Town to participate in the cost of an Extension or other system improvements.

Development Extension Cost: The total cost of extending water and/or sewer improvements (mains, services and other appurtenances), from their existing location to a point adjacent to the proposed development property, including planning, design, surveying, drafting, inspection, administration, acquisition of easements, legal services, environmental studies, permits, construction and all other costs necessarily incurred between project initiation and Final Acceptance.

Domestic Service: Provision of potable water for the purposes of consumption and hygiene for an individual or family and the collection of wastewater generated from these uses.

Duplex: Two single-family units, and therefore a Multi-Family Unit from the standpoint of extensions of water and sewer mains. Each unit of a duplex shall be served by a separate water and sewer connection and is responsible for corresponding Availability and Connection Fees.

ERU: Equivalent Residential Unit or Single Family Residential Unit is defined as a 5/8-inch water meter equivalent.

Extension: Any new or proposed water or sewer Main Line being constructed where no Main Line existed before, which construction was not in the Town's CIP.

Extension Fee: In order to promote more equitable cost sharing of Extensions among new customers, the Town will generally use a fixed-rate Extension Fee for existing single-family residential units with failed wells or septic systems. The Extension Fee includes all applicable Availability Fees, construction costs, Connection Fees and Meter Fees. Extension fees are computed by averaging historic construction costs and may be adjusted annually to better reflect current construction costs.

Failed Wells and/or Failed Septic Systems: Wells and septic systems will be considered to have "failed" when they require repairs of more than 50% of their replacement values, or when they are not capable of meeting current Virginia Department of Health (VDH) requirements.

Fire Protection: The provision of adequately sized water mains, water volumes, and fire



hydrants at suitable intervals to be used by fire departments in fighting fires. The level of protection varies with land use and development type.

Infill Development: Development of existing platted lots.

Licensed Utility Contractor: An individual, firm, or corporation who is licensed by the Virginia Board for Contractors to perform public utility and/or unclassified construction projects which have a contract value not exceeding their license limitation.

Licensed Plumber: An individual, firm, or corporation who is licensed by the Virginia Board for Contractors to perform plumbing construction.

Main Line or Distribution Main: A public water or sewer pipe installed along a street, road, highway, or within a public water or sewer easement, primarily for the purpose of providing water or sewer service to adjoining properties.

Meter Fee: The total cost to furnish and install a new meter in an approved meter box and setter. Fee amounts are listed on the approved Rate and Fee Schedule.

Multi-Family Units: Two (2) or more Single-Family Residential Units in one structure.

Non-Participating Lot Owners: The owner of a lot or parcel which benefits from a Water or Sewer Extension, who may also be required to connect to the water or sewer system under the Town's Mandatory Connection regulation, but who has not paid or contracted to pay the Extension Fee.

Off-Site Extension: The portion of an Extension which is installed prior to reaching the internal portion of a development property, and which provides service to properties not included in the Development.

Performance Guaranty: The approved form of security furnished by the Developer and his sureties conditioned upon the faithful performance of the work in strict accordance with the Approved Plans, and the Town's Design and Construction Standards.

Private Service: The portion of the water or sewer service which is located on private property, and not within a public water or sewer easement. Construction, ownership, and maintenance of the Private Service are the sole responsibility of the customer.

Public Water and Sewer System: The water and sewer pipes, storage facilities, pumping stations, treatment facilities and appurtenances which are owned and/or operated and maintained by the Town.

Priority Rating: A system developed by the Town to rank projects based on a number of different criteria including; project cost, project benefits, and other items.

Service Connection: A tap into the water or sewer Main Line for the purpose of supplying service to a customer.

Single Family Residential Unit (or ERU): A group of rooms, including cooking accommodations, occupied as a single housekeeping unit.

Subdivision: All divisions of a tract or parcel of land into two or more lots, building sites, or other



divisions for the purpose, whether immediate or future, of sale or building development.

Town: The Town of Boones Mill

Transmission Main: A water pipe constructed primarily for the movement of water from one area to another. Transmission Mains are usually, but not always, 12" or greater in diameter. Transmission Mains usually supply water to smaller Main Lines.

Trunk Line or Interceptor Sewers: A sewer pipe constructed primarily for the conveyance of sewerage from one area to another, usually following creeks, rivers, or drainage ways. Trunk Lines are usually, but not always, 15" or greater in diameter. Trunk Lines usually collect and convey sewer from the smaller Main Lines of the collection system.



Approved Rates and Fee Schedule as amended