

**MINUTES**  
**BOONES MILL TOWN COUNCIL**  
**NOVEMBER 13, 2018**

The Boones Mill Town Council held a Public Hearing on amending the Water and Sewer Ordinance Rules and Regulations at 6:00 PM on November 13, 2018 at Town Hall, Mayor Ben Flora presided. The following Council members were present: Keith Chrisman, Sarah Eames, Dale Fisher, and Jason Masching. Mike Smith and Peggy Steele were absent.

Town Council stood and recited the Pledge of Allegiance.

Jason Masching said a word of prayer.

Sarah Eames made a motion to open the public hearing. Seconded by Jason Masching. Keith Chrisman and Dale Fisher voted yes. All in favor. Motion passed.

Sarah Eames made a motion to close the public hearing. Seconded by Keith Chrisman. Dale Fisher and Jason Masching voted yes. All in favor. Motion passed.

Sarah Eames made a motion to adopt the amended Water and Sewer Ordinance Rules and Regulations. Seconded by Dale Fisher. Jason Masching and Keith Chrisman votes yes. All in favor. Motion passed.

Dale Fisher made a motion to adopt a Resolution Authorizing A Local Official To Execute Agreements With The Virginia Department Of Transportation (VDOT) And Acknowledgment Of Local Funding Commitment As Required In VDOT Funding Agreements. Seconded by Sarah Eames. Jason Masching and Keith Chrisman voted yes. All in favor. Motion passed.

Dale Fisher made a motion to adopt the Revised Employee Handbook. Seconded by Sarah Eames. Keith Chrisman and Jason Masching voted yes. All in favor. Motion passed.

Sarah Eames made a motion to advertise changing the meeting place for December 11, 2018 Council Meeting to The Club at Heatherwood. Dale Fisher seconded. Jason Masching and Keith Chrisman voted yes. All in favor. Motion passed.

Dale Fisher made a motion to approve the minutes and items on the consent agenda. Seconded by Jason Masching. Sarah Eames and Keith Chrisman voted yes. All in favor, motion passed.

Sarah Eames made a motion to pay bills not on consent agenda. Seconded by Jason Masching. Dale Fisher and Keith Chrisman voted yes. All in favor, motion passed.

**General Funds Account:**

BB&T Bankcard	\$ 146.02
Kelvin Pruett	\$ 100.00
Staples	\$ 93.23
TNT Auto Body Repair	\$ 200.00
Virginia Dept of Agriculture	\$ 40.00
SML Regional Chamber of Commerce	\$ 225.00
Longwood Automotive	\$ 94.92
ICMA Membership	\$ 394.80
Cannaday's Sav A Bit	\$ 461.80

**Water Funds Account:**

BB&T Bankcard	\$ 308.50
Kelvin Pruett	\$ 350.00
Miss Utility	\$ 21.00
WVWA	\$ 729.77
X20, INC	\$1,369.01
USA Bluebook	\$ 493.60
WVWA	\$2,283.65
The Franklin News Post	\$ 195.00

Dennis Deacon presented the Police Department monthly report.

Jason Masching made a motion to go into closed session, following a brief recess, at 7:49 pm. I move the Town Council convene in a closed meeting to discuss a personnel matter, pursuant to 2.2-3711.A.1 Code of Virginia (1950) as Amended. Seconded by Sarah Eames. Dale Fisher and Keith Chrisman voted yes. All in favor, motion passed.

Closed session ended at 8:31pm. Dale Fisher made a motion to go back into open session according to VA Code 2.2-3712.D. I move, with respect to the closed meeting just concluded, that each member of the Town Council certify to the best of his or her knowledge that (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (2) only such public business matters as were identified in the motion by which each closed meeting was convened were heard, discussed or considered by. Seconded by Sarah Eames. Jason Masching and Keith Chrisman voted yes. All in favor, motion passed.

***THIS CERTIFICATION IS MADE AT 8:32 P.M.***

Sarah Eames \_\_\_\_\_  
Dale Fisher \_\_\_\_\_  
Peggy Steele Absent  
Mike Smith Absent  
Jason Masching \_\_\_\_\_  
Keith Chrisman \_\_\_\_\_

ADJOURNMENT AT 8:32 P.M. – Dale Fisher made a motion to adjourn. Seconded by Jason Masching. Sarah Eames and Keith Chrisman voted yes. All in favor, motion passed.

Respectfully Submitted,

Jean P. Rucker, Clerk \_\_\_\_\_  
Ben Flora, Mayor \_\_\_\_\_